



Memorandum

To: Michelle Perillie, Planner
CC:
From: Dale E. Call, Chief of Police
Date: July 11, 2013
Re: 35 Elm Street 8-24 Request

The Police Department has reviewed the documents for this request.

The only comment that the Police Department can offer regards the loss of parking spaces in the Baldwin Lot.

This department receives numerous complaints about the lack of parking downtown, and receives complaints on a frequent basis from employees of downtown businesses regarding the limited number of all-day spaces in the Baldwin Lot.

Although 17 spaces probably does not make a major difference in downtown parking (although the loss of more spaces due to popup cafes along Main Street and Parker Harding Plaza must be added to that number), consideration should be given to adding 17 spaces, perhaps through some modifications within the existing lot itself by re-striping, landscaping changes or minor expansion if possible.



**WESTPORT, CONNECTICUT
CONSERVATION DEPARTMENT**

TOWN HALL - 110 MYRTLE AVENUE
WESTPORT, CONNECTICUT 06880
(203) 341-1170 • (203) 341-1088

TO: Planning and Zoning Commission
FROM: Alicia Mozian, Conservation Director
DATE: July 12, 2013
**RE: 35 Elm Street, 8-24 Request to Relocate Gunn House from 35 Church Lane
to Baldwin Parking Lot**

Comments: The Baldwin Parking Lot falls outside the jurisdiction of the Conservation Commission in that it is outside the 25 year and 100 year floodplain, the Waterway Protection Line Ordinance area and there are no wetlands.

Saving the Gunn House is certainly an admirable goal and would help to maintain the New England character of downtown. Moving it to the Baldwin Lot may be a good place as long as it does not interfere with the possible decking of the Lot. This recommendation was listed in the 1987, 1997, 2007 and possibly the 1977, Town Plans. A review of the schematic drawing in the transmittal does show the house located on the fringe of the lot near Elm Street itself. This location should preserve the ability to deck Baldwin Lot if that is ever formally pursued.

Thank you for the opportunity to comment.

Corr-out/pnz 8-24 35 Elm Street

F:RE

Perillie, Michelle

From: Kingsbury, Andrew
Sent: Tuesday, July 16, 2013 1:08 PM
To: Perillie, Michelle
Subject: RE: 8-24 Request, 35 Elm Street (Gunn House)

The Fire Department supports this proposal. We are glad to see the developer acknowledge the need for a sprinkler system and compliance with all applicable codes. The site plan is a little difficult to determine if turning radiuses for emergency vehicles are adequate, that will need to be clarified as will the effect of the loss of parking spaces and congestion in the Elm Street and Church Lane area.

Andrew Kingsbury
Chief of Department
Westport Fire Department
(203) 341-5000

From: Perillie, Michelle
Sent: Thursday, July 11, 2013 2:53 PM
To: McCarthy, Stuart; Cooper, Mark; Kingsbury, Andrew; Call, Dale; Mozian, Alicia; Edwards, Stephen; Smith, Stephen; Kelly, Gail; Leahy, Carol; Butler, Barbara
Subject: FW: 8-24 Request, 35 Elm Street (Gunn House)

Sorry about that.

Michelle Perillie
 Planner
 Town of Westport, CT
 110 Myrtle Avenue
 Westport, CT 06880
 203 341-1076

From: Perillie, Michelle
Sent: Thursday, July 11, 2013 12:18 PM
To: McCarthy, Stuart; Cooper, Mark; Kingsbury, Andrew; Call, Dale; Mozian, Alicia; Edwards, Stephen; Smith, Stephen; Kelly, Gail; Leahy, Carol; Butler, Barbara
Cc: Bradley, Laurence
Subject: 8-24 Request, 35 Elm Street (Gunn House)

Please find the attached transmittal and related documents regarding the 8-24 Request for relocation of the Gunn House. The public hearing is scheduled for July 25, 2013. Please submit comments at your earliest convenience.
 Thanks,

Michelle Perillie
 Planner
 Town of Westport, CT
 110 Myrtle Avenue
 Westport, CT 06880
 203 341-1076

7/16/2013

Perillie, Michelle

From: McCarthy, Stuart
Sent: Tuesday, July 16, 2013 1:09 PM
To: Perillie, Michelle
Subject: RE: 8-24 Request, 35 Elm Street (Gunn House)

The Parks and Recreation Department has no comment.

Stuart S. McCarthy
Director of Parks and Recreation
260 South Compo Road
Westport, CT 06880
(203) 341-5088
(203) 341-5073 FAX
smccarthy@westportct.gov

www.westportrecreation.com

-----Original Message-----

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WWHD

Bradley, Laurence

From: mcooper@wwhd.org
Sent: Tuesday, July 16, 2013 1:43 PM
To: Kelly, Gail; Bradley, Laurence
Subject: Re: 8-24 Request, 35 Elm Street (Gunn House)

Larry - I have reviewed the information provided for the 8-24 Request, 35 Elm Street (Gunn House) relocation proposal. One of the documents, unsigned, dated May 28, 2013, to the Finance Department Room 313, addressed to Whom it May Concern appears to be to be a response to the Town of Westports RFP 13-718T. This document includes a section under Core Objectives f) a ii states; "**Bring all required utilities to the site including gas, electric, cable, phone and water**". It does not mention, nor could I find mention in any of the other documents provided, how waste water will be handled. Is there public sewer service available at this site? Who will connect the building to the public sewer if it is available? Will that be a Town or contractor responsibility?

Before making final comments, the WWHD would need assurance that wastewater disposal has been considered either by on-site septic system or connection to the public sewer and who will be the responsible party.

Mark A.R. Cooper, Director of Health
 Westport Weston Health District

Subject: RE: 8-24 Request, 35 Elm Street (Gunn House)
 Date sent: Tue, 16 Jul 2013 12:18:03 -0400
 From: "Bradley, Laurence" <LBRADLEY@westportct.gov>
 To: "Cooper, Mark" <mcooper@wwhd.org>,

>
 > Please let me know if you have any comments on this Item

>
 > Thanks

>
 > -Larry

>
 > Laurence Bradley, AICP
 > Planning & Zoning Director
 > Town of Westport

>
 >
 >
 >
 > -----Original Message-----
 > From: Perillie, Michelle

7/17/2013